State of Kansas Department of Administration Division of Accounts and Reports DA-162 (Rev. 10-00)

Page 1 of 2

RECONCILIATION OF KEY DEPOSIT FUND

For	_	
For the period from	, 20 to	, 20
RECONCILIATION OF KEY DEPOSIT FUN	D ASSETS:	
Coin and currency on hand		\$
Interest-Bearing Checking Account: Balance in Per statement, 20		
Less: Outstanding checks Add: Deposits in transit		
Account balance per books	, 20	\$
Other Key Deposit Fund Assets (list financia	l institution):	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Other Assets		\$
Total Key Deposit Fund Assets	, 20	\$

State of Kansas Department of Administration Division of Accounts and Reports DA-162 (Rev. 10-00)

Page 2 of 2

RECONCILIATION OF KEY DEPOSIT ACCOUNT RECORDS:

	ance per Key Deposit Fund account records (Enc us reconciliation)		\$
Add:	Key Deposit Receipts		\$
	Interest		\$
Deduct:	Key deposit Refunds		\$
	Transfer To Fee Fund		\$
	Other (explain):		
		\$ _.	
		\$	
•		\$	
•		\$	
•		•	
Ending bala	ance per Key Deposit Fund account records		\$
RECONCILIA ⁻ ASSETS:	TION OF KEY DEPOSIT FUND ACCOUNT REC	ORDS AND KEY D	EPOSIT AND
Ending bala	ance per Key Deposit Fund account records		\$
Total Key De	eposit Fund Assets, 20		\$
Difference If the differenc for the differen	re is anything other than \$0.00, attach to this reponce.	ort a detailed explan	\$ation of the reason(s)
The above sta Supporting da	tement and attached ta are correct.	The above staten supporting data a	nent and attached ire correct.
	Agency Head	Custodia	n